



Todd Harms
Fire Chief

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

BOARD OF DIRECTORS - REGULAR MEETING

Thursday, January 13, 2022 – 6:00 PM

Remotely Via Zoom

Phone: (669) 900-6833

Webinar ID: 820 9359 7024#

Passcode: 442 688 786#

Cinthia Saylor

Board President
Division 1

D'Elman Clark

Board Vice President
Division 6

Walt White

Board Secretary
Division 9

Grant Goold

Board Member
Division 2

Randy Orzalli

Board Member
Division 3

Ted Wood

Board Member
Division 4

Jennifer Sheetz

Board Member
Division 5

Matt Kelly

Board Member
Division 7

Gay Jones

Board Member
Division 8

The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.

The Governor has declared a State of Emergency to exist in California as a result of the threat of COVID-19 (aka the "Coronavirus"). The Governor issued Executive Order N-25-20 and N-29-20, which directs Californians to follow public health directives including canceling large gatherings. Per the State of Emergency effective March 2, 2020, the Board of Directors of the Sacramento Metropolitan Fire District proclaimed that a local emergency exists, and authorized remote teleconference meetings from January 5, 2022 through February 4, 2022 pursuant to Brown Act provisions.

Additionally, on January 6, 2022, the Health Officer of the County of Sacramento ordered all public meetings in the County to occur virtually until further notice, and encouraged workplaces to conduct meetings remotely as business needs permit.

The Public's health and well-being are the top priority for the Board of Directors of the Sacramento Metropolitan Fire District and you are urged to take all appropriate health safety precautions. **If you would like to view the meeting via the Zoom Application, please contact Board Clerk Penilla via email at the address listed below.**

Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations:

Melissa Penilla

Board Clerk

(916) 859-4305

penilla.melissa@metrofire.ca.gov

The Board will convene in open session at 6:00 p.m.



Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

REGULAR BOARD MEETING AGENDA

THURSDAY, JANUARY 13, 2022

CALL TO ORDER

ROLL CALL

PLEDGE TO FLAG

METRO CABLE ANNOUNCEMENT

The Open Session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Sunday, January 16th at 9:00am and Monday, January 17th at 6:00pm on Channel 14; Webcast at metro14live.saccounty.net.

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may in the interest of time and good order limit the number of public member presentations. Speakers' comments will be limited to **three minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.

CONSENT ITEMS

Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

CONSENT ITEMS

- | | <u>Page No.</u> |
|---|-----------------|
| 1. Action Summary Minutes
Recommendation: Approve the Action Summary Minutes for the Regular Board meeting of December 9, 2021. | 6 |
| 2. Action Summary Minutes
Recommendation: Approve the Action Summary Minutes for the Special Board meeting of January 5, 2022. | 14 |
| 3. Sacramento County Authorized Signature List
Recommendation: Approve list of employees authorized to sign all fiscal documents for Metro Fire. | 16 |

PRESENTATION ITEMS

- | | |
|---|-----------|
| 1. Certificate of Achievement Award for Excellence in Financial Reporting
(Dave O'Toole, Chief Financial Officer)
Recommendation: Receive presentation, no action required. | 17 |
|---|-----------|



Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

REGULAR BOARD MEETING AGENDA

THURSDAY, JANUARY 13, 2022

ACTION ITEMS

1. **Notice of Award Amendment – AFG20 Cardiac Monitor/Defibrillators** 24
(Erin Castleberry, Administrative Specialist)
Recommendation: Approve the amendment to the FY2020 AFG award and adopt the budget amendment resolutions.
2. **Approval of Dissolution Agreement with the California Fire and Rescue Training Authority** (General Counsel Lavra) 27
Recommendation: Approve the Dissolution Agreement and provide authority to the Fire Chief or his designee to approve the agreement on behalf of Metro Fire as a member of CFRTA.
3. **Industrial Disability Retirement – Engineer Brent W Barsdale** **
Recommendation: After discussion in Closed Session, consider adopting a Resolution finding Engineer Brent W. Barsdale has suffered job related injuries and is eligible for an Industrial Disability Retirement.

CLOSED SESSION

1. **Pursuant to California Government Code Section 54956.9 (a) – One (1) matter of Workers Compensation Settlement Authority** **
James Novotny and the Sacramento Metropolitan Fire District
Claim #s SMDO -549452; SMDK – 548684; SMRY - 192204 –
Workers Compensation Settlement Authority
Colin Conner of Lenahan, Lee, Slater, Pearse & Majernik, LLP
2. **Conference with Labor Negotiator** *
Pursuant to California Government Code Section 54957.6
 - A. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Sacramento Area Fire Fighters Local 522
 - B. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Battalion Chiefs Bargaining Group,
Sacramento Area Fire Fighters Local 522
 - C. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Administrative Support Personnel (ASP)
Affiliate of Sacramento Area Fire Fighters Local 522
 - D. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Safety Senior Management, Management
and Unrepresented Confidential Employees
 - E. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Non-Safety Senior Management, Management
and Unrepresented Confidential Employees



Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

REGULAR BOARD MEETING AGENDA

THURSDAY, JANUARY 13, 2022

3. **Pursuant to California Government Code Section 54956.9 (a) – one (1) matter** **
of Industrial Disability Retirement.
 - A. Brent W Barsdale and the Sacramento Metropolitan Fire District
Claim # SMDM - 548819 - Industrial Disability Retirement
Ty Bailey, Deputy Chief, Administration

REPORT OUT FROM CLOSED SESSION

REPORTS

1. **PRESIDENT'S REPORT**—(*President Saylor*)
2. **FIRE CHIEF'S REPORT**—(*Fire Chief Harms*)
OPERATIONS' REPORT – (*DC Mitchell*)
3. **SMFD – FIREFIGHTERS LOCAL 522 REPORT** – (BC Matt Cole, Local 522 Vice President)
4. **COMMITTEE AND DELEGATE REPORTS**
All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.
 - A. **Executive Committee** – (*President Saylor*)
Report Out: January 13, 2022 at 5:30 PM
 - B. **Communications Center JPA** – (*DC Wagaman*)
Report Out: January 11, 2022 at 9:00 AM
Next Meeting: February 8, 2022 at 9:00 AM
 - C. **California Fire & Rescue Training JPA** – (*Chief Harms*)
Report Out: December 14, 2021 at 10:30 AM
Next Meeting: January 19, 2022 at 10:00 AM
Location: 3121 Gold Canal Drive
Mather, CA 95670
 - D. **Finance and Audit Committee** – (*Director Orzalli*)
Next Meeting: January 27, 2022 at 5:30 PM
 - E. **Policy Committee** – (*Director Gool*)
Next Meeting: February 10, 2022 at 5:30 PM

BOARD MEMBER QUESTIONS AND COMMENTS



Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

REGULAR BOARD MEETING AGENDA

THURSDAY, JANUARY 13, 2022

ADJOURNMENT

NEXT BOARD MEETING(S):

Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District, 10545 Armstrong Avenue, Mather, CA

- Next Board Meeting – January 27, 2022 at 6:00 PM


The following action and presentation items are scheduled for the next board meeting agenda. Board members are requested to identify additional action or presentation items they desire to be scheduled on the agenda.

ANTICIPATED AGENDA ITEMS: TBD

Posted on January 10, 2022

Melissa Penilla, Clerk of the Board

* No written report

**  Separate Attachment

DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.